



Kremen School of Education and Human Development

SUBSTITUTION REQUEST FORM
COUN 176 – Counseling and Mental Health

Last Name First Name Middle Initial
Telephone (primary): Email: Fresno State ID:
Intended Graduate Program:
Substitute course title:
Institution where the course was taken:

INSTRUCTIONS

DO NOT SUBMIT:

- if course is a Fresno State equivalent course (PSYCH 66 or 166)
if course is an "Abnormal Psychology" course from another institution. (In this case, submit transcripts with program application. The course must show as "Abnormal Psychology" on the transcript.)
if course is older than 10 years

Provide the following in a complete packet:

- ✓ This form
✓ Copy of the course syllabus
✓ Copy of your transcript with the grade you received (highlighted) Course must be completed with a "C" or better.
✓ Copy of catalog description (highlighted)

Submit this form along with the required documents to the program coordinator for review.

FOR OFFICE USE ONLY

- Approved
Denied

Program Coordinator Date