

California State University, Fresno
Educational Leadership and Administration Program

Field Experience Partnership
Fresno State Preliminary Administrative Services Preparation Program
and
XX School District

Memorandum of Understanding

Fresno State’s Preliminary Administrative Services Preparation Program is delivered through a cohort model. All candidates participate in field experiences that are designed to facilitate the application of theoretical concepts in authentic settings. Each candidate is introduced to the major responsibilities authorized by the preliminary administrative services credential as articulated in the California Administrator Performance Expectations (CAPEs). Field experiences include a variety of diverse and realistic settings both in the day-to-day functions of administrators and in long-term policy design and implementation.

Field experiences are embedded in coursework to more effectively provide a practice- based curriculum that ties theory to practice, and each candidate’s performance is guided, assisted, and evaluated by the course instructor and in-the-field administrators – PASC District Mentors and field experience site administrators. Course and in-the-field administrators provide complete, accurate, and/or timely feedback to each candidate, including constructive suggestions for improvement.

Field experiences occur in three primary settings: cohort designated settings, candidates’ site settings, and district settings.

Fresno State program faculty and the administration of the [name of District] are committed to providing appropriate field experience settings as well as guidance, assistance, and feedback for each required field experience. The Superintendent or District Designee supports the selection of PASC District Mentors.

The Educational Leadership faculty at Fresno State and the administration of the [Name of District] value this partnership in order to support the growth and development of each candidate and to ensure that each candidate builds the knowledge and skills required to be recommended as a qualified candidate for a California Preliminary Administrative Services Credential and to effectively serve students in the Central Valley and the state.

District Superintendent/designee name

Superintendent/designee Signature

Fresno State Program Coordinator name

Fresno State Program Coordinator Signature