

Nancy Her

Adjunct Faculty



CAREER OBJECTIVE

Efficient professional with 8.5+ years of experience and a proven knowledge of operating policies & procedures, meeting planning, and executive support. Aiming to leverage my skills to successfully fill the Adjunct Faculty role at your company.

EXPERIENCE

Elementary K -6 Vice Principal

Fresno Unified School District Fresno, CA Aug 2019- Present

Organize, coordinate and administer assigned programs and activities related to student discipline, attendance and instruction at an assigned school site to assist students to stay in school on target to graduate;

assist the Principal with administrative duties involving student conduct, curriculum development and school

plant operations as assigned to provide students access to high quality options and a variety of activities; supervise and evaluate the performance of assigned personnel.

Teacher on Special Assignment

Fresno Unified School District FRESNO, CA Aug 2017- Jun 2019

- Communicated and interacted with students, parents, staff and community.
- Managed work assignments and resource availability.
- Provided management oversight of human resource operational metrics.
- Guided learning process toward achievement of curriculum goals.
- Provided coaching and feedback to employees and supervisors on employee relations issues.
- Interacted with staff in 1-on-1, small and large group settings.

Multiple Subjects Elementary Teacher

Fresno Unified School District Fresno, CA Oct 2012- Jun 2017

- Developed and implemented innovative methods for providing instruction to students.
- Developed engaging, creative and appropriate projects and resources.
- Utilized assessment data to adjust and improve instruction.
- Instructed students, monitor student work, provide feedback and suggest instructional approaches and strategies.
- Ensured safe, supportive and productive environment for students.
- Assessed each student's progress in curriculum knowledge and skills.

EDUCATION

California State University -Fresno
Fresno, CA

National University
San Diego, CA

Administrative Credential School Leadership (May 2019)

Masters Education (Apr 2011)

Relevant Coursework

- Teacher Credential -Multiple Subjects

National University

San Diego, CA

Bachelors of Science Organizational Psychology (Apr 2007)

ADDITIONAL SKILLS

Curriculum Development	Professional Development	School Safety	Supply Inventory
Teaching Experience	Staff Development	Leadership Skills	Management
Meetings	Communication Skills	Performance Assessment	Strong Problem-Solving Skills
Incident Reporting	Positive Learning Environment		

CERTIFICATIONS

Administrative Credential

Teacher Credential