

Student Name _____

NURS 186 PRECEPTOR CHECKLIST (ELEMENTARY) P106

It is important that every effort be made to complete the clinical experiences indicated in each of the following areas. The preceptor must witness the student completing the procedure, assessment, and/or work. If the student does not have the opportunity to complete an experience, the preceptor is to discuss the area in depth and determine that the student has sufficient knowledge of the subject matter. If the student has had two or more years of school nursing experience at the elementary level and explains/demonstrates to the preceptor's satisfaction that he/she is competent in a particular area, the preceptor may choose to sign the student off with comments below indicating his/her satisfaction with the student's level of knowledge/competence.

COMPETENCIES / SKILLS											
School Nurse Competencies 1. Providing Health and Wellness Services (Primary Intervention)											
E1	Organizes and correctly performs screening for the following:								Preceptor comments and initials		
	Met						Met				
	Y	N	Date				Y	N			Date
	Vision - near/far, color, muscle			Functional vision & hearing							
	Hearing, including thresholds			Dental							
	Nutritional Assessment			Height, Weight, BMI							
*Competency in each of the above areas must be demonstrated under observation of the preceptor.											
E2	Correctly carries out the Nursing Process in problem solving and in caring for children in the school setting, including developmental history taking										
E3	Correctly assesses pupil immunization status upon entry to kindergarten and correctly describes immunization requirements for entry into middle school. Demonstrates/explains accurately reporting requirements/written report.										
E4	Correctly assesses CHDP status at the first-grade level, demonstrates understanding for follow-up and report obligation.										
E5	Demonstrates ability to develop an age appropriate lesson plan and carry out a health teach in the classroom in keeping with district policy and Ed Code.										
E6	Correctly identifies relevant community health agencies, services, and programs. Demonstrates leadership ability to assist children and families in accessing appropriate community resources.										
E7	Properly supervises medication administration by UAP (unlicensed assistive personnel).										
E8	Understands the importance of environmental safety and is able to identify environmental areas that illicit safety concerns										
E9	Discusses school wide emergency action plans related to natural disasters and steps in place for individual emergencies, threat of epidemic in community										
E10	Expresses understanding for Universal Precautions and communicable disease control district policies.										
E11	Expresses insight into the role of the SN as a participant in providing coordinated health services and school health programs to better manage limited resources.										
E12	Demonstrates ability to promote mental health among school age children and school staff through recognition of need, assessment, counseling, and referral to appropriate services.										
E13	Demonstrates ability to promote healthy nutrition and a healthy lifestyle among students and staff through modeling, health promotion and health education.										

E14	Demonstrates the ability to promote oral health among school age children through participating in oral health assessment programs, through health promotion, and health education.					
E15	Describes signs of child abuse/neglect. Explains reporting guidelines, paperwork involved, and names agencies involved.					
E16	Explains the SARB process and takes the appropriate steps to follow up on absenteeism and encourage school attendance.					
E17	Makes appropriate home visit to follow up on absenteeism and/or as member of an IEP team to complete assessment. Demonstrates ability to establish rapport with family.					
E18	Describes a realistic plan for organizing and implementing an overall school health program for a traditional school year.					
E19	Describes student population in schools and insight into cultural differences. Demonstrates ability to communicate effectively with students and families of different cultural backgrounds.					
School Nurse Competencies 2. Providing Direct Client Care Services (Secondary and Tertiary Intervention)						
		Met				
		Y	N	Date	Comments/ Initials	
E20	Demonstrates competence in providing appropriate healthcare services to students coming to the health office and others in the school setting.					
E21	Demonstrates ability to assist in use of and/or interprets the following:					
	Asthmatic equip – inhaler, spacer, nebulizer, Peak flow meter					
	Diabetic equip – insulin syringe, insulin pump, glucometer, carb count					
	Emergency equipment, i.e. defibrillator					
E21	Explain if other:					
E22	Demonstrates ability to respond to emergencies involving students/staff	Met				
		Y	N	Date		
					Met	
		Y	N	Date	Y	N
	Asthma attack				Insulin reaction	
	Grand Mal seizure				Loss of permanent tooth	
	Fracture/sprain				Eye injury	
	Head injury, spinal injury				Chemical/2 nd or 3 rd degree burn	
	Sickle Cell emergency				Allergic reaction	
	Explain if other:					
*Competency for each (E21 and E22) must be demonstrated under direct observation by the preceptor.						
E23	Demonstrates competence in managing acute injuries and other medical emergencies, assesses, and provides appropriate emergency first aid.					
E24	Demonstrates competence in caring for students with chronic health problems, and in formulating appropriate Individual Healthcare Plans and Emergency Action Plans that ensures child safety and optimal learning.					
E25	Demonstrates competence in caring for the medically fragile and competently carries out specialized physical health care procedures, i.e., tracheostomy care, gastrostomy feedings, a clean catheterization.					
E26	Demonstrates competence in managing children identified as having a communicable disease condition, makes good judgment calls in following through with school population, referral, and follow-up.					

E27	Demonstrates ability to case manage the multifaceted health care needs of a child, i.e., assists families with affordable health care and coordinating services within the school and community.					
E28	Demonstrates ability to participate as a member of the SST, IEP team and completes appropriate assessment and paperwork for an IEP and 504 plan.					
E29	Demonstrates competence in administering medication in the school setting, states 5 rights, proper storage, management, and documentation.					
E30	Describes the alarm system that signals a school wide emergency and the action steps that students and staff need to take in the event of a school wide or natural disaster, threat of an intruder, and the school nurse role.					
School Nurse Competencies 3. Professional Management Skills						
		Excellent = 5 and Poor =1				
		5	4	3	2	1
E31	Demonstrates the ability to use his/her professional knowledge and skills to promote the overall health of the school community.					
Comments:						
E32	Researches/reiterates legal guidelines, i.e., sections of Ed. Code, other state laws or federal laws as they applied to health services out by student in clinical practice.					
Comments:						
E33	Demonstrates ability to model evidence-based healthcare practices in the delivery of school nursing services (research), as well as use a theoretical base to guide practice.					
Comments:						
E34	Demonstrates the ability to advocate appropriately with students, families, community, and others to promote healthy behaviors and lifestyles.					
Comments:						
E35	Demonstrates ability to communicate with clarity and professionally, both orally and in writing, with professionals, families, and students.					
Comments:						
E36	Demonstrates ability to work in a collaborative and collegial manner with others.					
Comments:						
E37	Identifies the ethnic makeup of the school / district and provides culturally sensitive care to each child and family.					
Comments:						
E38	Demonstrates ability to organize and maintain accurate and complete health records.					
Comments:						

E39	Demonstrates the ability to use time effectively, and manage fiscal and personnel resources prudently.					
Comments:						
E40	Demonstrates the ability to train, supervise, and monitor others who may assist students in taking medication and/or provide specialized physical healthcare procedures to students.					
Comments:						

Time spent in other settings. Check areas that apply. (Students to discuss in journal)

<input type="checkbox"/> Clinic held at school site, i.e. immunization, dental screening	<input type="checkbox"/> Infant stimulation program (0-3 years)
<input type="checkbox"/> Community agencies, i.e. CCS, CVRC, other	<input type="checkbox"/> Preschool program
<input type="checkbox"/> Faculty/school staff in-service	<input type="checkbox"/> Student Attendance Review Board
<input type="checkbox"/> Conducted health teaching in a classroom	<input type="checkbox"/> School nurse in-services, conferences

Preceptor confirmation of time spent in practicum experience at the elementary level:

Practicum time must add up to 80 hours for a student currently employed as a school nurse, 120 hours for a student not currently employed as a school nursing, 100 hours for a practicing PHN.

Please complete the following related to hours:

No. of hours spent under your supervision providing health services at a school site.	
No. of hours spent with your guidance in completing a leadership activity or Ex SN Project.	
No. of hours spent with your recommendation participating in community activities/SN meetings.	
Total Number of Hours (must equal 80 or more)	

Note: Preceptor must have approved the following student activities away from direct supervision:

- Time spent by school nurse student in a leadership activity/project not specified in Student Goals and Objectives (max. 10 hrs.)
- *An Experienced School Nurse Project.* Preceptor must sign off on completion (max. 20 hrs.). Points earned for a completed project will be determined by the student's clinical instructor following review.
- Time spent participating in community activities, visiting agencies and/or programs (8-10 hrs.)

School nurse workshops/conferences (10-12 hrs.)

Preceptor Name (please print): _____

Preceptor Signature: _____ **Date:** _____