

## 2019-2020 Program Report

**Submit your report when all the areas are checked below. If received incomplete, your report will need to be returned to you for completion.**

- 1. A description of the year's activities;
  - Numbers of on and off campus participants for each event;
  - An evaluation of the effectiveness of each activity;
- 2. The unit's financial statement;
- 3. A description of space and equipment utilization;
- 4. A listing of the advisory committee membership and any changes made to the membership in 2019-2020;
- 5. Any change in the governing policies;
- 6. 2020-2021 goals and objectives;

**Program/Project Annual Report**  
**Program/Project's Name**  
**July 1, 2019 – June 30, 2020**

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**Purpose of Program/Project**

A statement and delineation of purpose of the Program/Project, that includes a description of how the activities of the unit have contributed to the accomplishment of the purpose and functions of the University.

**Administrative Housing of Program/Project**

A clear statement of how the Program/Project is housed administratively within an existing department, program, College/School, and a description of how this unit functions organizationally, including its organizational structure, how responsibilities are assigned, and descriptions of any existing relationships with other public or private agencies or organizations.

**A description of the year's activities 2019-2020;**

- a. Numbers of on and off campus participants for each event;
- b. An evaluation of the effectiveness of each activity;

**Program's Financial Statement**

- a. A statement on sources of funding and how funds are being generated and expended through the California State University, Fresno Foundation.
- b. Funds including income from service and product sales
- c. Other revenues and expenditures

**Space and Equipment Utilization**

A description of space and equipment utilization.

**Advisory Committee and Governing Policies**

A statement listing advisory committee membership and any changes to membership or governing policies in 2019-2020.

**Goals and Objectives 2020-2021**

A statement on next year's goals and objectives.