

## Preconditions for the Preliminary Administrative Services Credential Program

By the signature of the Dean of the Kremen School of Education and Human Development (KSOEHD) below, who is the chief academic fiscal and administrative officer in the School, the California State University, Fresno's preliminary Administrative Services Credential program certifies that it shall verify, prior to recommending a candidate for a preliminary Administrative Services Credential that the candidate has met the following requirements established in California State laws, regulations, and/or Commission policy:

### Before admission to the program

#### Precondition 1:

The candidate possess one of the following valid credentials:

- a. A clear or life California teaching credential that requires a baccalaureate degree and a program of professional preparation, including student teaching or the equivalent, and holds an English learner authorization; or
- b. A clear or life California designated subjects teaching credential in adult education, career technical education, vocational education or special subjects, provided the applicant also possesses a baccalaureate degree, and holds an English learner authorization; or
- c. A clear or life California services credential in pupil personnel services, health services for school nurse, teacher librarian services, or speech-language pathology or clinical or rehabilitative services requiring a baccalaureate degree and a program of professional preparation, including field work or the equivalent.

*Education Code section 44270(a)(1) and Title 5 of the California Code of Regulations section 80054(a)*

For the Intern Program: The California State University, Fresno PASC program will determine that the candidate possesses the appropriate prerequisite credential prior to being recommended for the intern credential and the assumption of intern administrative responsibilities.

#### Precondition 2:

The candidate meets the basic skills requirement as described in Education Code section 44252(b), unless exempt by statute.

*Education Code section 44252(b) and Title 5 of the California Code of Regulations section 80054(a)*

For the Intern Program: The California State University, Fresno PASC program will determine that the candidate has met the basic skills requirement prior to recommendation for the intern credential and the assumption of intern administrative responsibilities.

**Before Recommendation for the preliminary credential:**

**Precondition 3:**

The candidate verifies one of the following prior to being recommended for the preliminary credential:

- a. Five years of successful, full-time teaching experience with an employing agency as defined in Title 5 of the California Code of Regulations section 80054(g)(1) and (2)(A);
- b. Five years of successful, full-time experience in the fields of pupil personnel, school nurse, teacher librarian, or speech-language pathology, or clinical or rehabilitative services with an employing agency as defined in Title 5 of the California Code of Regulations section 80054(g)(1) and (2)(A); or
- c. A combination of (a) or (b).

*Education Code section 44270(a)(2) and Title 5 of the California Code of Regulations section 80054(a)(4)*

For the Intern Program: The California State University, Fresno PASC program will verify that the candidate verifies appropriate experience as described above, prior to recommendation for the intern credential and the assumption of intern administrative responsibilities.

**Precondition 4:**

The candidate has completed a Commission-approved preliminary or intern Administrative Services Credential Program based on Administrative Services Credential Program Standards (rev. 7/2013).

*Education Code section 44270(a)(3) and Title 5 of the California Code of Regulations section 80054(a)(2)*

**Precondition 5:**

The candidate provides verification of an offer of employment in a full or part-time administrative position in an employing agency as defined in Title 5 of the California Code of Regulations section 80054(g)(1). If a candidate has satisfied preconditions 1 through 4 but does not have an offer of employment, the Commission-approved program shall recommend for a Certificate of Eligibility which verifies completion of all requirements for the preliminary Administrative Services Credential and allows the holder to seek employment in an administrative position.

Signature: Paul Beare Date: 9/11/14

Name and Position Title: Dr. Paul Beare,  
Dean of the Kremen School of Education and Human Development  
(KSOEHD)

*Attachments: None*