

**California State University, Fresno  
Educational Leadership and Administration Program**

**Field Experience Partnership  
Fresno State Preliminary Administrative Services Preparation Program  
and  
Big Picture Charter School**

**Memorandum of Understanding**

Fresno State's Preliminary Administrative Services Preparation Program is delivered through a cohort model. All candidates participate in field experiences that are designed to facilitate the application of theoretical concepts in authentic settings. Each candidate is introduced to the major responsibilities authorized by the Preliminary Administrative Services Credential as articulated in the California Administrator Performance Expectations (CAPEs). Field experiences include a variety of diverse and realistic settings both in the day-to-day functions of administrators and in long-term policy design and implementation.

Field experiences are embedded in coursework to more effectively provide a practice-based curriculum that ties theory to practice, and each candidate's performance is guided, assisted, and evaluated by the University program course instructor and in-the-field administrators – PASC Field Mentors and field experience site administrators. University program course instructors and in-the-field administrators provide complete, accurate, and timely feedback to each candidate, including constructive suggestions for improvement.

Field experiences occur in three primary settings: cohort designated settings, candidates' site settings, and organization settings.

Fresno State program faculty and the administration of Big Picture Charter School are committed to providing appropriate field experience settings as well as guidance, assistance, and feedback for each required field experience. The Superintendent or Designee supports the selection of PASC Field Mentors.

The Educational Leadership faculty at Fresno State and the administration of the Big Picture Charter School value this partnership in order to support the growth and development of each candidate and to ensure that each candidate builds the knowledge and skills required to be recommended as a qualified candidate for a California Preliminary Administrative Services Credential and to effectively serve students in the Central Valley and state.

Dr. Gerry Catanzarite  
Superintendent/Designee

  
Superintendent/Designee Signature

Dr. Linda Hauser  
Fresno State Program Coordinator

  
Fresno State Program Coordinator Signature