

**KREMEN SCHOOL OF EDUCATION AND HUMAN DEVELOPMENT
CLINICAL FACULTY MEETING
Tuesday, January 18, 2011
10:00- 12:00 ED 54**

AGENDA

- I. Welcome Janine Quisenberry
- II. Mileage
- III. Rosters/Permission Numbers
- IV. Matching students to master teachers
- V. Student Teacher Assignment Sheets
- VI. Field Placement Handbook Revisions
- VII. Calendar
- VIII. End of Semester Checklist
- IX. Task Stream Registration
- X. Small group discussions
- XI. Room sign- ups
- XII. At Risk Students/Students in Context
- XIII. Criteria for Placing Students and changing placements
- XIV. Attendance/Absences/Pregnancies/Long Term Substitutes
- XV. Teacher Performance Assessments
- XVI. Important Dates:
Job Fair- April 7
Character and Civic Education Conference- April 8

Cc: Paul Beare, Dean
James Marshall, Associate Dean
Jacques Benninga, Department Chair, Curriculum and Instruction

KREMEN SCHOOL OF EDUCATION AND HUMAN DEVELOPMENT

CLINICAL FACULTY MEETING

January 18, 2011

SUPERVISOR SIGN IN SHEET

Laura Alamillo	Susana Mata
Katherine Biacindo	Jose Mejia
Sally Cook	Jane Moosoolian
Julio Corella	Frank Padilla
Leo Franz	Kien Pham
Elaine Garan	Janine Quisenberry
Pamela Lane-Garon	Sina Champ
Lilly Lomeli	Marilyn Shelton
Susan Macy	

SUPERVISION REVIEW

1. When are mid semester evaluations and why are they important?

2. Name three things listed on page _____ of the Supervisor's Manual that you must do before the semester begins
 - a. _____
 - b. _____
 - c. _____

3. What page of the Supervisor's Manual is the check list for the supervisor's orientation (EHD 170) with the teacher candidate? ____
How many items are listed for you to cover? _____

3. What is the first item on the University Supervisor Master Teacher meeting? _____

4. How often are you required to visit your EHD 178/110D Teacher Candidates _____

5. How many EHD 178 formal observations are required? _____

6. How often are you required to visit your EHD 170 teacher candidates?

7. How many formal observations are required and in what subjects?

8. How many items do I check for at the end of the semester?

EHD 174 _____

EHD 178 _____

EHD 170 _____

9. What happens when a student is absent more than 3 days?

10. What is our substitute policy?

11. What happens if the teacher candidates miss a seminar?

12. When is the Teaching Sample Project due?

13. Who enters the Teaching Sample Project Scores?

14. When is the Holistic Proficiency Project due?

15. Who enters the Holistic Proficiency Project Scores?

16. Share one or two tips that you have found most helpful as a supervisor?

