

MINUTES
Graduate Committee Meeting
Kremen School of Education and Human Development
Aug. 29, 2013

Members present – S. Tracz, R. Bohlin, E. Jamgochian, A. Carlin, S. Macy, W. Ullrich, S. Lee, J. Pitt, S. Hart, S. Lam, G. DeVogd

Members absent – T. Huerta, J. Benninga, K. Magdaleno, A. Valencia

Members excused – L. Hauser

Guests – C. Yun, M. Giovanetti (sub for L. Hauser)

1. Approval of Agenda - MSA
2. Approval of Minutes - MSA
3. Announcements –
 - Welcome to new Program Coordinator, J. Pitt, Rehabilitation Counseling, C. Yun, who will represent the ECE Program next year
 - DGS breakfasts - The fall semester 2013 breakfast dates are **Tuesday, September 10**, 7:30 a.m.-9:00 a.m. and **Wednesday, November 20**, 7:30 a.m.-9:00 a.m. in the Vintage Room.
 - Multilingual and Multicultural Education Option update – Univ. Budget Com. Approved MME Option, next step is Senate approval
 - Catalog reminder – turn them in for the next meeting
 - Meeting dates for 2013-2014
 - Spring enrollment was opened for junior transfers, no graduate admissions except for 90 post bac and 75 graduate students, CSU Mentor closes 8-31-13
4. Review of/feedback on SOAP/NCATE/CTC activities – Coordinators felt SOAP information was helpful.
5. Review of Comps, Projects and Theses – Rehab is revising its comps to be completed by Spring. Coordinators say comps are up, running and working well. Budget formula changes created uncertainty about whether it will be more financially beneficial for comps to stay or projects to come back.
6. Catalog changes – Numerous errors are present in the online catalog. Coordinators were asked to review their catalog copy and turn in changes. Outside input will be solicited on this topic.
7. Constitution changes – The following changes in the KSOEHD Constitution were approved: 11Yes-0No-1Abstain: **BOLD are additions**, Underlined was removed

Clause 6.

b. Membership

- 1) Coordinator of the Kremen School of Education and Human Development Graduate Programs (Chair, and ex officio member **and appointed by the dean**)
- 4) One person representing the service research area (elected by the Committee)

c. Selection/Length of Term

- 2) The service research area representative is elected annually for a two year term by the members of the KSOEHD Graduate Committee.

8. Changes in Writing Requirements – The following change in the writing requirement for admission was approved unanimously:

Admissions Requirements

Writing Competency

You must meet this requirement by one of the following:

[last bullet]

- Earning a grade of “B” or better in ENGL 160W or ENGL 117W (please note these are the only “W” courses accepted without request for review). **in an upper division writing course from CSUF or another accredited college or university.**

9. Changes in ERA 153 Substitutions – A 10 year time limit on substitutions coursework for ERA 153 was approved: 6Yes-2No-1Abstain

10. Goals for new academic year – tabled for next meeting

11. Adjournment