

Liberal Studies Review Committee
Wednesday, November 6, 2013
10:00 a.m. ED 200

Members Present: Kim Morin, Nan Barker, Susan Macy, James Mullooly, Lindsey Fidler, Elisa Jamgochian, Susan Schievert, Lisa Nyberg, Bob Powell

Guests: Jessica Choy, Tim Hamel

The meeting was called to order at 10:10 am.

Approval of the Minutes

Minutes for 10/16/13 were approved with no additions

Approval of the Agenda

The agenda was approved with no additions

Announcements

- Kim announced that she has received emails from all the departments for Blackboard reorganization. She hopes to send an email to faculty by next meeting.
- Dr. Macy suggested that departments list the courses in that email which students could take toward their 9 units, give departments current concentrations and a template to be revised later and identify courses which are impacted and not available.
- Nan Barker also suggested that we add how many students are in the department concentrations and provide a template and criteria and a place on the form for additional entries.
- The template should indicate which classes are lower or upper division and also what date it needs to be returned – the committee agreed it should be returned within two weeks of the date of the memo.
- It was agreed that the memo would be sent to these representatives in their departments:
 - Science Concentrations: to the dean and associate dean
 - Social Science: to the dean and associate dean
 - BICLAD: Dr. Teresa Huerta
 - STEM: Carol Fry-Bohlin
 - Visual and Performing Arts: Kim Morin
 - English: Kathleen Godfrey

- Linguistics: Barbara Birch
- CFS: Kathie Reid- No need to send hers- Dr. Macy will take care of it
- Music and Art: send to Kim Morin to forward

New Business

It was decided to postpone discussion of new business including Evaluation of Goal 4 Technology and postpone evaluation for next Spring 2014 until we determine the SOAP plan. We need to continue to evaluate whether we are meeting our SOAP goals and add Otto Benavides in discussions of assessment for GOAL 4 as we continue our SOAP.

Meeting adjourned at 10:50 am