

Multiple Subject Program Review Committee
Minutes 10/07/13

Members Present: N. Barker, J. Behrend, L. Bennett, J. Benninga, G. DeVoogd, S. Hart, E. Jamgochian, J. Lomeli, J. Marshall, J. Moosoolian, J. Morillo, L. Nyberg, J. Quisenberry, Lada Xiong, Cathy Yun
Proxies Present: Tony Vang for T. Huerta
Guests Present: Dean Beare, Monica Quintero
Members Absent: L. Alamillo (on sabbatical), O. Benavides, L. Hauser, S. Macy, C. Torgerson

Approval of Agenda and Minutes

Minutes from 09/09/13 and agenda for 10/07/13 were approved.

Announcements

Spring 2014:

- We have been granted 40 slots for new admits in the spring, which does not include continuing Liberal Studies students, but does include Liberal Studies students who have graduated and need to reapply as post-bac students.
- Two summer cohorts: Sanger & Teacher Residency Program. For dual credential students recommend that they take all prerequisites and SPED 130 in the spring.

Course Classification Considerations:

Lisa Nyberg went over the course classification designations for our courses: many courses have double classifications, e.g. C8 & C5, with different enrollment caps. This is a problem with the new budget formula.

Dean Beare presented the budget changes: budget is now based on course classification enrollments. KSOEHD will be penalized if the class size goes over 25% of the enrollment cap. He said he would be willing to approve .5 supervision for EHD 178/110D if courses go to 3.0 workload factor (either C4 or C5). He encouraged the committee to put class sizes where they belong, without worrying about budget. Encourages class size of 20 (which puts a max at 25).

A discussion followed. Key points are identified below.

- Lisa Nyberg: Here to look at the best program, regardless of the budget formula.
- Glenn DeVoogd: LEBSE recommends C5, seminar class, because of high student input and output and the amount and type of assignments for faculty to grade.
- Jack Benninga: Recommends C4 for discussion courses. Concerned about the sustainability of the budget.
- Lisa: We need to think about cohort size, because having different caps on different courses within the same cohort could be a problem.
- Tony Vang: 30 is too big. Would recommend 20 to 25 in a class.
- Elisa Jamgochian: If cohorts are set at 20, it still gives us some wiggle room.
- Steve Hart: In favor of classification C5.
- Jane Moosoolian: For EHD 50, I'd like to change it to a C4, instead of C2.
- Jose Lomeli: 20 to 24 seems ideal for what we're trying to do.
- Janine Quisenberry: Smaller numbers would help especially with EHD 174 because we can't place that many students in a school. Recommend C5.
- Janell Morillo: We want to make sure we have enough seats for the students.

- Cathy Yun: 178ECE with 25 students is a lot, at the upper limit of what is manageable.
- Lisa Bennett: We should think about the number above the cap that is possible; dean's directive is do what is best.
- Jeanie Behrend: Will we have enough faculty and classrooms if we have additional sections?

MOTION: Move that the classification for EHD 50 be changed from C2 to C4. MOTION APPROVED.

MOTION: Move that classification for CI 100 be changed from C8/C5 to C4. MOTION APPROVED.

MOTION: Move that classification for SPED 120 be changed from C2 to C4. MOTION APPROVED.

MOTION: CI 171, LEE 172, LEE 173, CI 175, CI 176, LEE 177, SPED 179, CI 171ECE, LEE 172ECE, LEE 173ECE, LEE 148, CI 150ECE, LEE 177ECE be classified as C5. MOTION APPROVED.

MOTION: Move that EHD 178, EHD 178ECE, and EHD 110D be changed to course classification of 25 (.5 per student). MOTION APPROVED.

Prep for Accreditation Visit

- Update CCTC documentation
- Collect artifacts for key assignments, include a range of exemplars.
- Send artifacts to Jeanie or you can post them in course folders on Blackboard Organization: Multiple Subject Program.
- Remember to get photo release, as needed, for poster session for accreditation – collaboration work, plus what's happening in schools and courses.

Next meeting: Monday, December 9, 2013, 9:00-10:30 in ED 54

Handouts:

- Minutes 9/9/13
- Agenda 10/07/13
- California State University, Course Classification System
- Course Classification Considerations
- California State University, Fresno: Visual/Audio Image Release Form