

**PUPIL PERSONNEL SERVICES CREDENTIAL COMPLETION FORM**

NAME:

STUDENT ID:

EMAIL:

**INSTRUCTIONS:**

**Step 1:** The student must complete the form and submit it along with their current transcripts (AFTER grades are posted), and a copy of the Certificate of Clearance, to the Counselor Education and Rehabilitation (CER) Placement Coordinator. Email completed form and documents to: [Counpc@mail.fresnostate.edu](mailto:Counpc@mail.fresnostate.edu)

**Step 2:** The Placement Coordinator will complete the evaluation and if all requirements are met, the applicant will be notified.

**Step 3:** Once the student receives notification of all requirements met, the student will apply for the PPS credential following the instructions at this link: <https://kremen.fresnostate.edu/teaching-credential/documents/cred-app/pps-cred-app.pdf>

**1. Completion of Required Courses: *This section to be completed by student***

	Term	Grade	Units	Equivalent Course
COUN 150 Laws Related to Children				
COUN 200 Counseling Techniques				
COUN 201 Multicultural Counseling				
COUN 202 Group Counseling				
COUN 203 Assessment in Counseling				
COUN 206 Counseling Through the Lifespan				
COUN 208 Practicum in Counseling				
COUN 220 Career Development Counseling				
COUN 233 Therapeutic Methods with Children, Adolescents				*This course is required for students enrolled after Jan 1, 2003
COUN 240 Counseling Except. Children and Parents				
COUN 241 Organization of Guidance Services				
COUN 242S Parent Educ., Pupil Advocacy, Consulting				
CI 285 Advanced Educational Psychology (ERE 288 may substitute)				*This course is required for students enrolled after Jan 1, 2003
COUN 249 Field Practice in School Counseling - 8 credits				

***Office Use Only - Do not write below the line***

**2. Placement Coordinator Statement:** This is to certify that the named student has completed all requirements for the Pupil Personnel Services Credential and is eligible for an institutional recommendation.

**3. The Placement Coordinator certifies eligibility for the PPS Credential based on the following:**

Required Grade Point Average of 3.0

BSR met

Valid Fingerprint Clearance - (Certificate of Clearance)

**4. Reviewed By:**

\_\_\_\_\_ Placement Coordinator

\_\_\_\_\_ Date

\_\_\_\_\_ Student's Signature

\_\_\_\_\_ Date