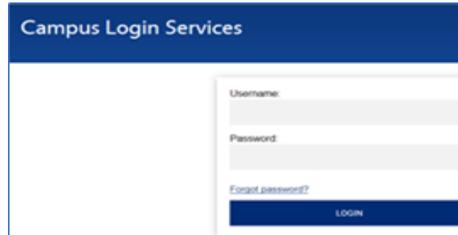


Submit Credential Program Applications

1. Visit <https://my.fresnostate.edu> and log into your Fresno State portal using your Fresno State username and password. This is the same username and password you created for your Fresno State email account at <https://email.csufresno.edu/>



2. Click on "Student Self Service".



3. Click on 'My Admissions and Program Applications' to access the credential program application link. Click on "Credential Program Appl".



4. Select an available term. Click on the  and click on the term you are applying for. If there are no options, it is not a current application period.



5. Click on the  to Select the 1. Credential Level, 2. Credential Program, a possible 3. Credential Option and a 4. Preferred Cohort if applicable. Please note that not all programs have options or cohorts and these fields may not display if unavailable for your selected term.

6. Enter your Degree Information (Major, Term, University).

Click on the  to scroll and search for the Term you graduated. You can also type a semester into the Description field and click on Look Up. Click on the term you graduated or expect to graduate.

Term	Description
2255	Summer 2025
2253	Spring 2025
2251	Winter 2025
2247	Fall 2024
2245	Summer 2024
2243	Spring 2024
2241	Winter 2024
2237	Fall 2023
2235	Summer 2023
2233	Spring 2023
2231	Winter 2023
2227	Fall 2022
2225	Summer 2022

7. Make sure to verify all requested information is complete before clicking on **Yes** to this Message:

Once submitted, program selections cannot be changed. Verify that all selections have been made and click Yes to submit.

and then click on **Submit Program Selection:** Step 1 Submit Program Selection

8. Once you submit your program selections, the attachments page will display. **Make sure you have the 12 admission requirements ready to upload.** It will be easier to identify your admission requirements if they are saved with the name of the attachment, for example, 'Certificate of Clearance'. Only one attachment can be uploaded for each requirement. But the attachments can include more than one page, for instance, the admission interview and personal narrative need to be uploaded as one document. **Once you attach a document, it CANNOT be changed or deleted.**

Click the **Attach** link next to each admission requirement.

Please click the Attach link and upload required docs. WARNING: Once attached - you cannot make changes.

Credential Required Admission Attachments

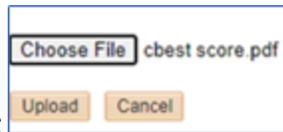
1. CBEST score report or verification of passing another basic skills test	Attach	View	Updated
2. CSET scores or other verification of meeting subject matter competency	Attach	View	Updated
3. Certificate of Clearance	Attach	View	Updated
4. Pre-Program Field Experience Waiver Form	Attach	View	Updated
5. First Recommendation Form	Attach	View	Updated

Then click **Browse:**

File Attachment

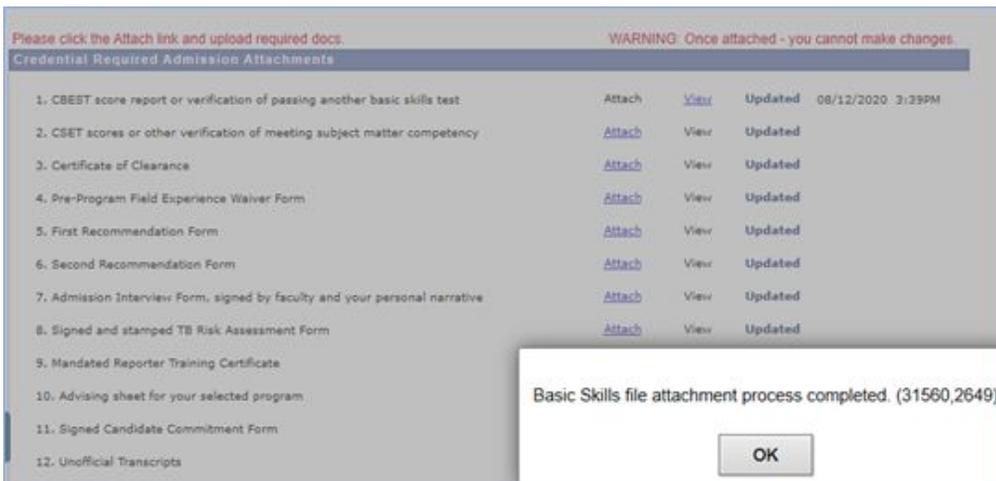
Browse...

Find the correct attachment and double click to choose it:

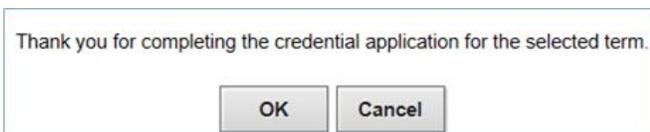


Click the **Upload** button :

Wait for a message that will show what has been attached. Click **OK** and continue to attach the rest of the admission requirements. You can view but not change what you have attached.



You will receive this message when the **12 Required Admission Attachments** have been uploaded:



Additional Documents can also be attached if required for admission:



Within 3-5 weeks of applying you will receive an email admitting you to the program or letting you know that your application is in pending status because requirements were submitted incorrectly or incomplete.

Complete applications will be processed first in the order they are received.

Refer to the Credential Information link at the bottom of the page to return to the application webpage to review admission requirements if needed.

For more information and required forms visit the webpages:

[Credential Information](#)