

Fresno State
Application for Preliminary Speech-Language Pathology Services Credentials
(Instructions on Pages 1-3)

PRELIMINARY SPEECH-LANGUAGE PATHOLOGY SERVICES – LSH

- Transcripts with ALL grades and master’s degree posted. Unofficial transcripts printed from your my.fresnostate.edu account are acceptable.

- You must already hold fingerprint clearance through the Commission on Teacher Credentialing (CTC) and have passed the Basic Skills Requirement/CBEST.

- Completed Fresno State application.

- The CSDS department will forward program completion verification to the Credential Analyst.

- \$25.00 Fresno State processing fee receipt. **See instructions on Page 3.**

For questions, please contact the Credential Analyst, Pea Vang
at pavang@csufresno.edu or Kremen School, ED100

Processing time can take up to 20 business days during peak periods.

Commission on Teacher Credentialing

After submitting your complete application packet you will receive three email notifications.

1. Authorization to pay credential fee at <http://www.ctc.ca.gov/credentials/default.html>. Fee: \$102.50

You will only be allowed to pay your fee after you have received this email notification. A valid email and credit/debit card are required. *The fee will be less if you hold a current Certificate of Clearance.*

- Click the “Complete your Program’s Recommendation” button to begin your part of the online process.



Complete Your Program's Recommendation

- It is highly recommended that you review the instruction video before proceeding as you may apply for the incorrect credential and will have to pay the fee again as there are no refunds.



2. Payment Confirmation

Prior to receiving your final email, your local County Office of Education (COE) credentials department will accept this payment confirmation email as a temporary confirmation until your document number is issued.

If you have a conviction record or you have answered yes to any of the fitness questions, your application process may be delayed as CTC verifies your information.

3. After CTC completes their review, you will receive your document number.

You must register a copy of the final CTC email with your document number at your local COE credentials department.

The average processing time is approximately 7-10 days after payment.

Kremen School of Education and Human Development
Fresno State Credential Processing Fee

There is a \$25 Fresno State processing fee for applying for your credential. This fee is required to be paid online.

Please go to this link:

https://commerce.cashnet.com/fresnoem_kremencenterforadvising

You may pay by credit or debit card. Please note there is a 2.65% added service charge fee for each transaction.

Payment can also be made by electronic check without any additional service charges.

If you are applying for two credentials (Multiple Subject and Education Specialist, or Single Subject Agriculture and Ag Specialist), there are two processing fees.

Please keep your receipt and include a copy/copies with your credential application paperwork.

Fresno State
Application for Preliminary Speech-Language Pathology Services - LSH Credential

Student ID# _____

Last 4 digits SSN _____

Date of Birth _____

Last Name: _____ First Name: _____

Former Names, If Any _____

Mailing Address: _____

Phone Number (including area code): _____

Email address used on your CTC profile: _____

Check your profile at www.ctc.ca.gov. Updating your email address will require you to create a username and password.

MA/MS _____ Major _____
Date Granted

Indicate District where employed:

Indicate the COUNTY where you are employed:

Submit pages 4-5 of application to: (Please note: emailed applications are not accepted)

Pea Vang, Credential Analyst
Kremen School of Education and Human Development
5005 N. Maple Avenue, ED 301
Fresno, CA 93740-8025

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CSU fee ____

Other _____

BSR _____

Fingerprint Clearance ____

Program completion ____

Transcripts/ MA posted ____

CSD 257 ____ and/or CSD 267 ____

Date App Sent To CTC: _____

Status Date/Date CTC Issued: _____

Issuance Date: _____

Expiration Date: _____

Preliminary Speech-Language Pathology Services _____

Semester completed _____

Input Into PS	
Input Into KDB	