

Submit Credential Program Application

1. Log into your Fresno State portal <https://my.fresnostate.edu> using your Fresno State username and password. This is the same username and password you created for your Fresno State email account.
2. Click on 'Student Support' to access your Student Services Center and then enter your ID and click 'Search'.
3. Click on the green arrow next to 'My Admissions and Program Applications' to access the credential program application link. Click on the 'Credential Program App' link.
Note: If the 'Credential Program App' link is not listed, please email us at KremenCredApp@mail.fresnostate.edu.

Complete Credential Application Information

4. Select an available term. Click on the magnifying glass icon and click on the term you are applying for. If this field is grayed out, it is not a current application period.
5. Click on the magnifying glass icon to Select the Credential Level, Credential Program, a possible Credential Option and a Preferred Cohort if applicable. Please note that not all programs have options or cohorts for a particular term.

Complete Degree Information

6. Key in your Ugrd Degree (BA or BS) and Major. Click on the magnifying glass icon and search for the Term you graduated.
7. Make sure all requested information has been added and then click on 'Step 1 Submit Program Selection'.
8. Once you submit your program application or click on 'Step 2 Attach Admission Requirements' the application attachments page will display.
9. Make sure you have the correct 12 admission requirements ready to upload. Once attachments are uploaded, you cannot detach them. Uploading incorrect documents will delay the processing of your application. When ready, click the 'Attach' link to the right of an admission requirement.
10. Then click 'Choose File' to search for the correct attachment. Double click your document to choose it. When the name of the correct document appears next to 'Choose File', click the 'Upload' button.
11. A message will show what has been attached. Click 'OK' and continue to attach the rest of the admission requirements. You can view but not change what you have attached.

Once 12 attachments have been uploaded, your application will automatically go into complete status. If any attachments are omitted, your application will be incomplete and will not be processed.

Refer to the Credential Information link at the bottom of the page to return to the application webpage if needed.