## **Credential Program Application Instructions**

1. In order to begin the Credential Program Application, you will need a Student ID Number. This is issued if you have applied to Cal State Apply in the past or recently. You will sign into the My Fresno State Portal or Request a New Account at the bottom of the page.



2. Once you are signed in, you will click on the Student Self Service module.



3. From the Student Center tab, you will click *My Admissions and Program Applications*, and then, select *Credential Program App*.

| 😵 Student Center            | Click on each green a                            |   |  |
|-----------------------------|--|---|--|
|                             | My Academic Reco                                 | rds & Registration  | Search For Classes   |
| COVID 19 Self-Certification | My Admissions and                                | l Program Applications  | ▶ HOLDS  |
| T Pronouns                  | Credential Program App<br>Transitory Application | Residency for Tuition Purposes<br>Resident of California              | Important Information           Open Enrollment Dates  |
| Helpful Student Resources V |  | (i) You do not have any pending university applications at this time. | ▼ To Do List   |
|                             |  |   | Transcripts  |
|                             | <b></b>  |   | Advisor  |
|                             | My Finances (Finan                               | ncial Obligations and Financial Aid)                                  | ▼ Informational Links  |
|                             | My Personal Inform                               | nation  | Register to Vote<br>California State Student Assoc<br>Violence Awareness Training<br>CalFresh Interest |

You will complete *Questions 1 through 6*. Your answer to Question #6 will bring up pathway-specific options for you to select. Next, complete *Degree Information*. When this is finished, please click *Step 1 Submit Program Selection*.

This application is <u>only</u> for students who want to apply to a Fresno State Teaching Credential program.

|     | Credential Application  | ential Application p 1 - Submit Program Selection        |   |  |  |  |  |
|-----|---|--|---|--|--|--|--|
|     | Step 1 - Submit Program Selection   |  |   |  |  |  |  |
|     | 1. Select an available Term 2257 Q Fall 2025  | Status   |   |  |  |  |  |
|     | 2. Select the Credential Level CRED Credential 3. Select the A Fall 2025 Prelim       | Application 1 Q F25 Prelim                               | Attachment End Date 05/01/2025          |  |  |  |  |
|     | Please enter in all of the program selection information and your degree information. |  |   |  |  |  |  |
|     | Your Application  | 6. Select a  |   |  |  |  |  |
|     | 4. Select a Credential Program MS Q Multiple Subject                                  | Traditional Select Cohort                                | EVEN Q Evening Campus                   |  |  |  |  |
|     | 5. Select a Credential Option N/A Q No Option   |  | · _ · · · · · · · · · · · · · · · · · · |  |  |  |  |
| · · | Degree Information  | formation  |   |  |  |  |  |
|     | Ugrd Degree BA Major Liberal Studies  | Term Graduated 2273 Spring 2027 Institution Fresno State |   |  |  |  |  |
|     | Pbac Degree Q Major   | Term Graduated Q Institution                             |   |  |  |  |  |
|     | Step 1 Submit Program Selection   | Step 2 Attach Admission Requirements                     |   |  |  |  |  |
|     | Cancel For more information and required forms visit the web                          | ppages: <u>Credential Information</u>                    |   |  |  |  |  |

5. You will attach all required documents here. Once you have attached the required number of documents, the application will automatically go into "Complete Status," and you will receive a confirmation email. You cannot go back in to fix any incorrect documents, so please proceed with caution. If you do attach the wrong document or you are reapplying and need your old documents cleared, please contact the Credential Admissions Analyst: hjamison@csufresno.edu. If you have exited the application before completing it, please return to Step #4 and complete questions 1 through 3. Your previous application information will populate again.

| Please click the Attach link and upload required docs. |   | WARNING: Once attached - you cannot make changes. |               |      |         |
|--|---|---|---------------|------|---------|
|  | Credential Required Admission Attachments                               |   |               |      |         |
|  | Advising Plan   | $\rightarrow$                                     | Attach        | View | Updated |
|  | Subject Matter Requirements: CSET, Transcript or Coursework Evaluation  |   | <u>Attach</u> | View | Updated |
| )  | Certificate of Clearance: Upload the Certificate from your CCTC profile |   | <u>Attach</u> | View | Updated |
|  | Pre-Program Field Experience Waiver Form                                |   | <u>Attach</u> | View | Updated |
|  | Admission Interview Form  | $\rightarrow$                                     | <u>Attach</u> | View | Updated |
|  | TB Risk Assessment Form: Page 1 and Page 3                              | <b>→</b>  | <u>Attach</u> | View | Updated |
|  | Mandated Reporter Training Certificate                                  |   | <u>Attach</u> | View | Updated |
|  | Unofficial Transcripts from all colleges attended                       |   | <u>Attach</u> | View | Updated |
|  | US Constitution: Transcript or Exam Certificate                         |   | <u>Attach</u> | View | Updated |
|  | First Recommendation Letter   |   | <u>Attach</u> | View | Updated |
|  | Second Recommendation Letter  | <u> </u>  | <u>Attach</u> | View | Updated |
|  | Personal Narrative  | →   | <u>Attach</u> | View | Updated |
|  |   |   |               |      |         |
|  |   |   |               |      |         |
|  | Additional Documents  |   |               |      |         |
|  |   |   |               |      |         |
|  | GPA Consideration   |   | <u>Attach</u> | View | Updated |
|  | Special Circumstance  |   | <u>Attach</u> | View | Updated |

Previous

For more information and required forms visit the webpages:

Credential Information